

## RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 16 SEPTEMBER 2014

### Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 90 Mar 13	<p><b>Common Housing Allocation Scheme (CHAS)</b> That the Head of Housing and Public Protection Service be requested to:</p> <ul style="list-style-type: none"> <li>• make any statistics regarding rent arrears available to members of this Committee;</li> <li>• make the SIAS report on use of discretion available to members of this Committee;</li> <li>• report back to this committee 6-12 months after implementation of the new CHAS to advise on the effect of the changes including any cost saving or expenses implications.</li> </ul>	The Common Housing Allocation Scheme was introduced on 7 March 2013 and the Housing Team will provide an update to the Committee at its meeting in December 2014.	In hand
Min 15 Jun 13	<p><b>Task and Finish Group on Grants</b> That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council.</p>	A report on the Grants Policy review was presented to the Committee at its meeting in July 2014. There are a number of further changes needed before the guidance notes are finalised. The updated guidance notes will be circulated to members before the end of the civic year.	In hand
Min 24 Jul 14	<p><b>Safeguarding</b> That the Head of Policy and Community Services be requested to provide a short briefing note considering the value and necessity of Disclosure and Barring Service checks for all District and/or Parish Councillors and possible costs associated with this, to the next meeting of this Committee, due to be held on 16 September 2014.</p>	The Head of Policy and Community Services will provide a briefing note for the Committee's meeting on 16 September	In hand

<p>Min 25 Jul 14</p>	<p><b>Grants Policy Review</b> The Committee recommended to Cabinet:</p> <ol style="list-style-type: none"> <li>1. That it not be prescribed as to whether Area Committees can split their budget, including into Ward or Member budgets;</li> <li>2. That fast-tracking of urgent grants continue up to a limit of £250</li> <li>3. That Major MOUs be re designated as District Grants and not be considered as part of the grants process;</li> <li>4. That the title of the second column of the Summary Grant Award Matrix (Grants Policy - Paragraph 7) be re-titled “Maximum value that can be recommended by Officers”;</li> <li>5. That, on condition (4) above is agreed, the Summary Grant Award Matrix (Grants Policy – Paragraph 7) be supported;</li> <li>6. That there be two distinct types of grant called “Area Grants” and “District Grants”</li> </ol>	<p><b>Cabinet resolved:</b></p> <ol style="list-style-type: none"> <li>(1) That the draft Grants Policy be approved in principle, incorporating any agreed amendments following discussion, for consultation with Area Committees in the September 2014 cycle;</li> <li>(2) That each of the amendments as proposed to the Council’s grant making process arising from the internal audit review of Area Committee Grants, be agreed in principle;</li> <li>(3) That the updated advice provided to Area Committees in regard to their budgets, authority for decision making and delegations afforded to those Committees by Cabinet in the Council’s Constitution, be noted;</li> <li>(4) That the Strategic Director of Finance, Policy and Governance, in consultation with the Portfolio Holder for Community Engagement and Rural Affairs, be delegated to make any minor amendments as may be required to the grants policy with regard to any increased internal controls as proposed by internal audit;</li> <li>(5) That it be noted that, following consultation with the Area Committees in the September 2014 cycle, the views of the Area Committees will be reported back to Cabinet to inform the final decision on the revised Grants Policy;</li> <li>(6) That Recommendations (1) and (2) of the Overview and Scrutiny Committee, concerning Ward Member budgets and fast-tracking of urgent grants, respectively, be drawn to the attention of Area Committees as part of the consultation</li> </ol>	<p>Committee to note</p>
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		<p>exercise referred to in resolution (5) above, in order for the wider view of Area Committees to be included in the report back to Cabinet;</p> <p>(7) That Recommendations (3) to (6) of the Overview and Scrutiny Committee be supported, subject to the re-naming of “District Grants” to “District-wide Grants” in Recommendation (6); and</p> <p>(8) That a report back to Cabinet be received in late 2014 on the outcome of the review of Memoranda of Understanding and proposals for future funding of key agencies.</p>	
Min 26 Jul 14	<p><b>Task and Finish Group Report on Employment Partnerships in North Herts</b></p> <ul style="list-style-type: none"> <li>• That, in respect of Recommendation 2, the Scrutiny Officer be requested to investigate whether conditions or Section 106 agreements on agreed planning applications could include the requirement to employ a prescribed percentage of local people;</li> <li>• That the Chief Executive be requested to discuss with the Hertfordshire Local Enterprise Partnership whether grants could be made available by them to businesses re-locating to Hertfordshire;</li> <li>• That Recommendation 11 be amended to read: “The Council should consider creating an Enterprise Grant Scheme of the type run by Bassetlaw District Council, which provides grants for capital expenditure of up to £1,500, or £2,500 for businesses seeking to locate, re-locate or expand within North Hertfordshire. This money can be used to</li> </ul>	<p>With planning colleagues for advice</p> <p>The Chief Executive has spoken to the LEP. There are no grants available for businesses relocating to Hertfordshire but the LEP will advise what other funds might be available in due course. A full written response is expected from the LEP and the Committee will be updated when this is received.</p> <p>Recommendation changed as requested.</p>	<p>In hand</p> <p>In hand</p> <p>Complete</p>

	<p>support the employment of people with disabilities.”</p> <ul style="list-style-type: none"> <li>• That, after consideration of (1) and (3) above, the recommendations of the Task and Finish Group on Employment Partnerships in North Herts be supported.</li> </ul>	<p>The report will be considered by Cabinet on 23 September. Cabinet’s response will be reported to the Committee in December.</p>	
<p>Min 28 Jul 14</p>	<p><b>Work Programme</b></p> <ul style="list-style-type: none"> <li>• That the Scrutiny Officer be requested to invite parties that may be interested in the report entitled “Asset Disposal and Community Asset Transfer Policies” to attend the next meeting of this Committee due to be held on 16 September 2014;</li> <li>• That the report entitled “Thomas Bellamy House, Hitchin” be brought to the attention of the Hitchin Committee Chairman;</li> <li>• That the Scrutiny Officer invite the Portfolio Holder for Community Engagement and Rural Affairs and the Portfolio Holder for Waste Management, Recycling and Environment to present to this Committee at the meeting due to be held on 16 September 2014;</li> <li>• That the following key question is added to the scope of the Task and Finish Group on Parking Services: “Would decriminalisation be of benefit to the local economy?”</li> </ul>	<p>Interested parties have been invited and the meeting will be publicised on Twitter and the Council’s Scrutiny web page.</p> <p>Hitchin Committee received an update about NHDC assets and potential disposals in Hitchin at its meeting on 2 September. Thomas Bellamy House has been successfully nominated as an “Asset of Community Value”. If a decision is made to dispose of it, local community groups will have the opportunity to express an interest and consider raising the funds to make a bid to acquire it.</p> <p>Both have been invited, although Cllr Burt will now attend a later meeting as the North Herts Crematorium item has been deferred to a later date.</p> <p>The scope has been amended as requested.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>

## Part 2: Ongoing Resolutions

<b>Ref</b>	<b>Resolution</b>
Min 13 June 2012	<b>Corporate Priorities</b> That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.
Min 17 June 2012	<b>Portfolio Holders</b> That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;
Min 27 July 2012	<b>Resolutions Report</b> That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers;  That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	<b>Scoping Documents</b> That the Scrutiny Officer includes a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	<b>Updates</b> That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	<b>Task and Finish Groups</b> That the scope of future task and finish groups include a "green" element wherever possible.
Min 10 Jun 13	<b>Regulation of Investigatory Powers Act</b> That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used.
Min 11	<b>Safeguarding</b>

Jun 13	That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually.
Min 14 Jun 13	<b>Performance Indicator Report 2012/13</b> That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports.
Min 25 July 13	<b>Call Ins (Feasibility of a Crematorium at Wilbury Hills Cemetery)</b> That the Committee and Member Services Officer be requested to circulate any call-in request with the agenda in future.
Min 29 July 13	<b>Year End Monitoring Report on Projects in the Priorities for the District 2012/13</b> That future monitoring of projects in the Priorities for the District reports be considered by the Overview and Scrutiny Committee with exceptions being referred to Cabinet.